



SWALLOW SCHOOL DISTRICT
INSPIRING EXCELLENCE SINCE 1844

REQUEST FOR STUDENT RECORDS

SCHOOL:

FAX:

STUDENT:

DOB:

The above student has enrolled at Swallow School for the 2023-2024 school year. Per Wisconsin Statute 118.125(4), written parental consent is no longer required to release records between schools or school systems.

Please send all school records including report cards, test scores, attendance information, medical and immunization records, multi-disciplinary team reports, individualized education plans, exceptional education information, and third party records.

Please send the records by either fax, US mail, or email to district@swallowschool.org.

If you have any questions, please contact Swallow School at 262-367-2000 x100 or x124. Thank you for your cooperation.